

## Curriculum Vitae

### Personal information

Name	<b>Abdallah Hussain Saad Al-Shewy</b>
Address	Dammam, Saudi Arabia
Telephone	Mobile: +966 501578487
E-mail	ashewy@gmail.com
Nationality	Egypt
Date of birth	23.08.1983

### Work experience

Dates	09.2005 – 07.2009
Occupation or position held	September 2005 worked as an accountant, November of 2007 promoted to Senior accountant at the FAKAIH Group, Jeddah, Saudi Arabia.
Main activities and responsibilities	<ul style="list-style-type: none"><li>- Reporting to management regarding finances</li><li>- Preparing financial reports for presentation to boards of directors</li><li>- Performing financial investigations, undertaking audits, composing reports</li><li>- Creditors (Checking &amp; Recording of payments)</li><li>- Evaluating cash flow and financial risks associated</li><li>- Analyze business operations. and Budgeting</li></ul>
Name and address of employer	Yasser Saleh Fakeeh, Jeddah, Saudi Arabia
Type of business or sector	Industrial Construction   Manufacturing Construction
Dates	07.2009 – 04.2013
Occupation or position held	Senior Accountant, DIYAR TECH Group, Khobar, Saudi Arabia.
Main activities and responsibilities	<p>Of the leading work we do periodically, the following:</p> <ul style="list-style-type: none"><li>- Recording and documenting financial transactions</li><li>- Reconciling accounts on a daily, weekly, or monthly basis</li><li>- Examining accounting records, financial statements</li><li>- Projecting revenue and expenses</li><li>- Budgeting</li></ul>
Name and address of employer	Musbah Agha, Khobar, Saudi Arabia
Type of business or sector	Trading   General Contracting
Dates	06.2013- 05.2015
Occupation or position held	Chief Accountant, MAEEN Group, Jubail Industrial City, Saudi Arabia.
Main activities and responsibilities	Control the actions of the financial, banking transactions, financial transfers and financial pledges and commitments, Projecting revenue and expenses.
Type of business or sector	Engineering consultancy , Industrial Services   Soil Testing and Materials   General Contracting

## Education and training

Dates 09.2000 – 05.2004  
Title of qualification awarded Bachelor of Commerce  
Principal subjects/occupational skills covered Accounting | Economics | Insurance | Statistic

Name and type of organisation providing education and training Mansoura University, Egypt

Dates 09.2001 – 06.2002  
Title of qualification awarded Computer Preparing Accounting Course  
Principal subjects/occupational skills covered Finance, accountancy

Name and type of organisation providing education and training Mansoura University, Egypt

03-10. 2003  
English Cambridge Course (Level.1 – Level.10)

**Aspire to obtain a certificate CMA (Certified Management Accountant)**

## Personal skills and competences

Mother tongue(s) **Arabic**

Other language(s)

Self-assessment

### English

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
Proficient user	Proficient user	Intermediate	Beginner	Intermediate

Social skills and competences Team spirit, good ability to adapt to multicultural environments. Skills acquired through work, training and seminars.

Organisational skills and competences Coordination and administration of people and projects at work.

Computer skills and competences Good command of Microsoft Office™ tools (Word™, Excel™ and PowerPoint™). Skills were acquired through training and work.

Driving licence Yes.

Contact Numbers Transferable Iqama  
0501578487